



## JustUs Adult Safeguarding Policy

### 1. Aims and Objectives

- 1.1. JustUs is committed to ensuring that vulnerable people who use its services are not abused and that working practices minimise the risk of such abuse. The Trustees and all JustUs personnel have a duty to identify abuse and report it. It is recognised that many of the clients using JustUs services may be vulnerable to abuse and / or harm.

### 2. Definition

- 2.1. Vulnerable adults are people who have reached their 18<sup>th</sup> birthday and are getting help or may need help and services to live in the community. Vulnerable adults may be unable to take care of themselves and unable to protect themselves from harm or exploitation by other people. All adults accessing support from JustUs shall be treated as being potentially vulnerable.
- 2.2. Abuse can include:
  - 2.2.1. physical
  - 2.2.2. financial
  - 2.2.3. material
  - 2.2.4. sexual
  - 2.2.5. psychological
  - 2.2.6. discriminatory
  - 2.2.7. emotional abuse
  - 2.2.8. neglect
- 2.3. Abuse can take place in any setting, public or private, and can be perpetrated by anyone.

### 3. Responsibilities of JustUs Personnel and Trustees:

- 3.1. To ensure all personnel are aware of the need to pro-actively safeguard vulnerable adults from harm.
- 3.2. To notify the appropriate agencies if abuse is identified or suspected and seek advice where necessary.
- 3.3. To support and where possible secure the safety of individuals and ensure that all referrals to services have full information in relation to identified risk and vulnerability on a need-to-know basis.
- 3.4. To check all trustees and personnel through the National Disclosure and Barring Service.
- 3.5. To be familiar with the vulnerable adult protection policy
- 3.6. To take appropriate action in line with the policy of JustUs
- 3.7. To declare any existing or subsequent convictions

#### **4. Support for those who report abuse**

- 4.1. All those making a complaint or allegation or expressing concern, whether they are group members or members of the general public should be reassured that:
  - 4.1.1. They will be taken seriously.
  - 4.1.2. Their comments will usually be treated confidentially, but their concerns may be shared with the appropriate authorities if they or others are at significant risk.

#### **5. Adults who may be vulnerable have the right:**

- 5.1. to be made aware of this policy
- 5.2. to have alleged incidents recognised and taken seriously
- 5.3. to receive fair and respectful treatment throughout
- 5.4. to be involved in any process as appropriate
- 5.5. to receive information about the outcome

This policy will be reviewed annually.

Adopted: June 2015  
Last Reviewed January 2018  
Next Review date: January 2019